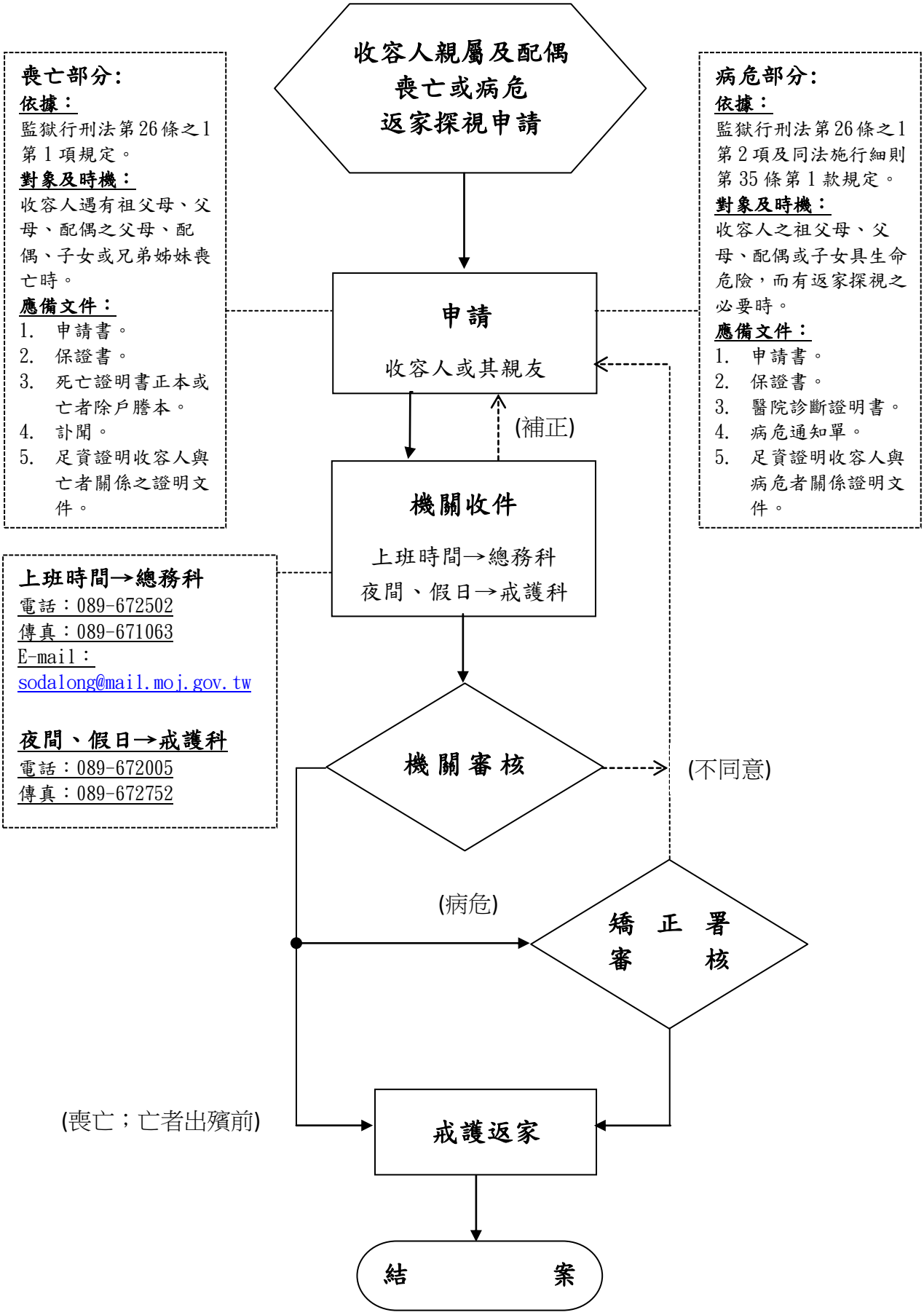收容人親屬及配偶喪亡或病危返家探視申請作業流程圖